

Henrico County's Septic System Pump-Out/Inspection Program
Verification and Compliance Form

This form must be completed and returned in the enclosed envelope to:

County of Henrico, Department of Public Works

Septic System Pump-Out/Inspection Program

P.O. Box 27032

Richmond VA 23273

Fax: 804-501-7470

Property Owners Name (printed): _____

Address of Property with Septic System: _____

City, State, Zip: _____

Verification

Is there a septic system located on your property: ___ Yes ___ No

**If the answer is No, Stop here, sign and date the form, and return to
the address listed above.**

Compliance- Please fill in one of the following blanks

1. Date new septic system was installed if within the last 5 years: _____

2. Date of septic system pump-out: _____

OR

3. Date the septic system was inspected by a licensed sewage handler as an
alternative to pump-out: _____

Has the licensed sewage handler determined that the system is functioning
properly and does not need to be pumped out? ___ Yes ___ No

Documentation

If the septic system has been pumped out, please attach a copy of the pump-out receipt
and/or cancelled check made out to the licensed sewage handler who performed the
pump-out.

If the septic system has been inspected by a licensed sewage handler as an alternative to
pump-out, please attach a copy of the pump-out receipt and/or canceled check made
out to the licensed sewage handler who performed the inspection.

Property Owner
(signature)

Date